



Certification Reimbursement Request

To encourage career development and skills building within Lebanon County's workforce, the Lebanon Valley Chamber Foundation is providing reimbursement to individuals on certifications that may advance careers and fill much needed skills-based job openings.

Certification fees will be reimbursed to individuals who can provide a payment receipt. Certification reimbursement is good for one testing per certification. You must be employed or have a job offer with a Lebanon County employer based on completing your certification. An application does not guarantee reimbursement.

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Please check one:

- I have a job offer at _____ .
 I am employed at _____ .

I am seeking reimbursement in the amount of \$ _____ to pay for the following certification

_____ .

Please note reimbursement will be up to \$400 if approved.

Supervisor/Manager Name

Supervisor/Manager Signature

Supervisor/Manager phone or email

Please submit to:

Lebanon Valley Chamber Foundation
604 Cumberland Street
Lebanon, PA 17042
Or email: kgroh@lvchamber.org